

**R7607**

**Sub. Code**

**549101**

**M.A. DEGREE EXAMINATION, NOVEMBER – 2022**

**First Semester**

**Public Administration**

**PRINCIPLES OF PUBLIC ADMINISTRATION**

**(CBCS – 2022 onwards)**

Time : 3 Hours

Maximum : 75 Marks

**Part A**

(10 × 1 = 10)

Answer **all** questions.

1. The word 'Administrative' is derived from
  - (a) Latin
  - (b) Greek
  - (c) German
  - (d) Spanish
  
2. Administration means
  - (a) to manage affairs
  - (b) to caution
  - (c) to communicate
  - (d) none of these
  
3. The key component of an organization is
  - (a) authority
  - (b) control
  - (c) human relationship
  - (d) co - ordination

4. The concept of unity of command is complementary to the principles of
- (a) Span of control
  - (b) Authority
  - (c) Scalar chain
  - (d) Supervision
5. Supervision means
- (a) choice among alternatives
  - (b) observations of results
  - (c) preparation for action
  - (d) transformation of information
6. Leadership
- (a) should be equated with command and fear
  - (b) should not be equated with command and fear
  - (c) is nothing other than imposing command and fear
  - (d) none of the above
7. The organs of government consist of
- (a) legislative and judiciary
  - (b) executive and judiciary
  - (c) executive and legislative
  - (d) executive, legislative and judiciary
8. Which one of the following is not a tool of control over administration?
- (a) Public accounts
  - (b) President's speech
  - (c) Questions
  - (d) Adjournment motion

9. Public relationship is not necessary for
- (a) Public Administration
  - (b) Private Administration
  - (c) Business
  - (d) Agriculture
10. Department belongs to
- (a) Staff Agency      (b) Line Agency
  - (c) Auxiliary Agency   (d) Government Agency

**Part B** (5 × 5 = 25)

Answer **all** questions, choosing either (a) or (b).

All questions carry equal marks each answers should not exceed one page or 250 words.

11. (a) Explain the scope of Public Administration.
- Or
- (b) Discuss the characteristic of Public Administration.
12. (a) List out merits and demerits of the Principles of Hierarchy.
- Or
- (b) Write a note on Delegation of Authority.
13. (a) Explain the functions of the Public Corporations.
- Or
- (b) Write a note Boards and Commissions.
14. (a) Explain the good qualifications for a good leader.
- Or
- (b) What is the need of Communication in Administration?

15. (a) Describe the objectives of Public Relations.

Or

(b) Explain the various legislative control over Administration.

**Part C** (5 × 8 = 40)

Answer any **five** questions.

All questions carry equal marks.

Each answer should not exceed two pages.

16. Trace out the evolution of Public Administration.
17. Explain the types of organization and its importances.
18. Describe the merits and demerits of Departmental Organizations.
19. Bring out the significances of Decision Making in Public Administration.
20. Mention the goal of Independent Regulatory Commissions.
21. Discuss the administration changes that taken place offer Indian independent
22. Examine the importance of communications in public administration.
23. Analysis the judicial control over public administration.

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**Sub. Code**

**549102**

**M.A. DEGREE EXAMINATION, NOVEMBER – 2022**

**First Semester**

**Public Administration**

**ADMINISTRATIVE THOUGHT**

**(CBCS – 2022 onwards)**

Time : 3 Hours

Maximum : 75 Marks

**Part A**

(10 × 1 = 10)

Answer **all** questions.

1. What is the name of the Book written by Kautilya?
  - (a) Artha Sastra
  - (b) City Administration
  - (c) Scientific Management
  - (d) None of these
2. How many chapters are there in Thirukural?
  - (a) 111
  - (b) 122
  - (c) 133
  - (d) 144
3. Who is the author of the Book 'Shop Management'?
  - (a) F.W.Taylor
  - (b) Douglas McGregor
  - (c) Chris Argyris
  - (d) Abraham Maslow

4. Who among the following did Hawthorne experiments?
- (a) Elton Mayo      (b) Abraham Maslow  
(c) Henry Fayol      (d) None of these
5. Father of Management
- (a) Henry Fayol      (b) Plato  
(c) Taylor      (d) Riggs
6. Simon was positively influenced by ideas of
- (a) Terry      (b) Barnard  
(c) L.D.white      (d) Fayol
7. Founder of the mourn management
- (a) Terry      (b) Barnard  
(c) Peter Darker      (d) Simon
8. The book 'Ecology of Public Administration' was written by
- (a) Peter Darker      (b) F.W.Riggs  
(c) Weight Waldo      (d) None of these
9. Ideal type of Bureaucracy was advocated by
- (a) Elton Mayo      (b) Max Weber  
(c) Lu Palombara      (d) Herbert A. Simon

10. Who is the exponent of 'Bureaucratic theory'?

- (a) C.W.Mills                      (b) H.H.Gerth  
(c) Max Weber                      (d) Elton Mayo

**Part B**

(5 × 5 = 25)

Answer **all** questions, choosing either (a) or (b).

All questions carry equal marks and each answer should not exceed 1 page or 250 words.

11. (a) Examine Kautilya's views on society and social life.

Or

(b) Explain the views of Thiruvalluvar on State

12. (a) What are the four principles of Taylor's Scientific Management?

Or

(b) List out the Henry Fayal's fourteen principles of administration.

13. (a) Write a note Gang Plank.

Or

(b) Examine Riggs's concept of Development

14. (a) Discuss the major findings of Hawthorne Experiments.

Or

(b) Comment upon Max Weberian model of bureaucracy

15. (a) Analyze Maslow's Hierarchy of needs

Or

(b) Assess the role of peter Drucker in the development of management.

**Part C**

(5 × 8 = 40)

Answer any **five** questions. All questions carry equal marks and each answer should not exceed 2 pages.

16. Examine the contribution of Thiruvalluvar to Administrative Thought.
17. Describe the importance of ideal Bureaucracy suggested by Max Weber
18. Evaluate the ideas of Herbert Simon a decision making
19. Write an essay on Likert's Management System 1 —4
20. Evaluate the Fayol's Principles of Flexible Administration
21. Write an essay on Karl marx's criticisms and Bureaucracy.
22. Mention the ideas of Woodrow Wilson on Science of Administration.
23. Write an essay on F .W. Riggs on Agrarian and industrial Model on Development.



**R7609**

**Sub. Code**

**549103**

**M.A. DEGREE EXAMINATION, NOVEMBER – 2022**

**First Semester**

**Public Administration**

**INDIAN CONSTITUTION**

**(CBCS – 2022 onwards)**

Time : 3 Hours

Maximum : 75 Marks

**Part A**

(10 × 1 = 10)

Answer **All** Questions carry equal marks.

1. Indian Federal system is
  - (a) Exclusive
  - (b) Half
  - (c) Quasi
  - (d) Excellent
2. How many schedules are there in the Indian Constitution ?
  - (a) 12
  - (b) 13
  - (c) 14
  - (d) 15
3. Which of the following Act is called as Minto – Morley Reforms?
  - (a) Indian Councils Act 1909
  - (b) Indian Government Act, 1858
  - (c) Indian Government Act 1935
  - (d) Indian Government Act, 1910

4. Through which constitutional amendment, fundamental duties were added?
- (a) 42 (b) 44  
(c) 41 (d) 40
5. Who has the Power?
- (a) President of Indian  
(b) Prime Minister  
(c) Judges  
(d) None of the above
6. Which article of Indian constitution speaks about untouchability?
- (a) 17 (b) 18  
(c) 19 (d) 20
7. Among the following which one is not 'Right to Freedom'
- (a) Freedom of Assembly  
(b) Freedom of Speech  
(c) Freedom of Profession  
(d) Freedom of Violate law
8. Which Article deals with the amendments of the Constitutional provisions?
- (a) Article 365 (b) Article 338  
(c) Article 368 (d) Article 378

9. The aim of the Indian Constitution is to establish
- (a) Socialist pattern of society
  - (b) Perfect democracy
  - (c) communism
  - (d) Dictatorship
10. In Indian Constitution, the residuary Powers belongs to
- (a) States                      (b) Centre
  - (c) Provinces                (d) Union Territory

**Part B**                                      (5 × 5 = 25)

Answer **all** questions, choosing either (a) or (b).

All questions Carry Equal Marks and each answers should not exceed one page or 250 words

11. (a) Bring out the objectives of the Minto – Morley reforms.
- Or
- (b) What is Parliamentary democracy? Explain.
12. (a) Write a short note on the significance of Article 370 of Indian Constitutions.
- Or
- (b) Write a note on Constitutional Assembly.
13. (a) Explain the Directive Principles of State Policy.
- Or
- (b) Asses the role of President in Constitutional Amendment.

14. (a) Write a note on Preamble of the Indian Constitution.

Or

(b) Explain the enactment of the Constitution of India.

15. (a) Describe the Powers of the State Legislature.

Or

(b) Explain the functions of the Attorney General of India.

**Part C**

(5 × 8 = 40)

Answer any **five** questions.

All Questions carry equal marks and each answer should not exceed two pages

16. Explain the Fundamental Rights and Duties of citizen of India.
17. Explain the composition and functions of Lok sabha.
18. Discuss the position, powers and functions of the Indian Prime Minister.
19. Explain the functions and powers of a Chief Minister.
20. Describe the Law– Making Procedure of the Indian Parliament.
21. Explain the role and functions of comptroller and Auditor General of India.
22. Discuss the functions and powers of Indian Election Commission.
23. How far the Directive Principles of State Policy is function in India – Discuss.

**R7610**

**Sub. Code**

**549104**

**M.A. DEGREE EXAMINATION, NOVEMBER – 2022**

**First Semester**

**Public Administration**

**INDIAN ADMINISTRATION**

**(CBCS – 2022 onwards)**

Time : 3 Hours

Maximum : 75 Marks

**Part A**

(10 × 1 = 10)

Answer **all** questions carry equal marks.

1. Who made the Constitution of India?
  - (a) The Constituent Assembly
  - (b) The King of England
  - (c) The Indian Parliament
  - (d) The British of England
  
2. Who said that 'Constitution' is the form of government?.
  - (a) Aristotle
  - (b) Herman Finer
  - (c) Leacock
  - (d) Austin
  
3. Through which constitutional amendment, fundamental duties were added?
  - (a) 42
  - (b) 44
  - (c) 41
  - (d) 40

4. The term of the Parliament of India is
- (a) four years                      (b) seven years  
(c) five years                      (d) six years
5. The chairman of the Rajya Sabha is
- (a) President                      (b) Vice -President  
(c) Speaker                      (d) Prime Minister
6. Who appoints the Governor of the state?
- (a) Chief Minister      (b) State Legislative  
(c) President of India (d) People
7. Who among the following is a superior of a District Collector.
- (a) Deputy Collector    (b) Revenue Divisional Officer  
(c) Home Secretary    (d) Sub-Collector
8. The officer of a Revenue circle is called as \_\_\_\_\_
- (a) Tahsildar  
(b) Revenue Inspector  
(c) Village Administrative Officer  
(d) None of these
9. The official residence of Governor of a state is
- (a) Rashtrapathi Bhavan  
(b) Raj Bhavan  
(c) Yatri Bhavan  
(d) None of these

10. Finance Commission is a
- (a) Non-Constitutional body
  - (b) Constitutional body
  - (c) Private boy
  - (d) None of these

**Part B**

(5 × 5 = 25)

Answer **all** questions, choosing either (a) or (b).

All questions Carry Equal Marks and each answers should not exceed one page or 250 words

11. (a) Write a note on the drafting committee of the constituent assembly of India.

Or

- (b) Point out the reason for lengthy nature of India constitution.

12. (a) Discuss the utility of Directive Principle of State Policy.

Or

- (b) List out the Powers and Functions of President of India.

13. (a) Describe the structure of Central Administration.

Or

- (b) Write about the Ministry of Internal Affairs.

14. (a) Explain the role and functions of State Chief Secretary.

Or

- (b) Discuss the functions of District Rural Development Agency.

15. (a) Write about the E – Governance in District Administration.

Or

- (b) List out the causes of corruption in Administration.

**Part C**

(5 × 8 = 40)

Answer any FIVE questions

All Questions carry equal marks and each answer should not exceed two pages

16. Write an essay on the salient features of Indian Administrative system.
17. Discuss the powers and functions of Prime Minister of India.
18. Evaluate the role of Chief Minister in the State Administration.
19. Analyse the functions and powers of District Collector.
20. What is the role of Village Administrative Officer? And village Head Man?
21. Give your suggestion to eradicate the corruption in administration.
22. How the Information and Communication technology useful in the Public Administration?
23. Explain the composition and evaluation of Panjayat Raj Institutions.



**R7611**

**Sub. Code**

**549501**

**M.A. DEGREE EXAMINATION, NOVEMBER – 2022**

**First Semester**

**Public Administration**

**HUMAN RIGHTS ADMINISTRATION IN INDIA**

**(CBCS – 2022 onwards)**

Time : 3 Hours

Maximum : 75 Marks

**Part A**

(10 × 1 = 10)

Answer **all** questions.

1. Human Rights day celebration
  - (a) 14<sup>th</sup> November
  - (b) 24<sup>th</sup> October
  - (c) 10<sup>th</sup> December
  - (d) 1<sup>st</sup> January
  
2. How many articles are there in the Universal Declaration of Human Rights?
  - (a) 30
  - (b) 34
  - (c) 50
  - (d) 45
  
3. Fundamental rights are rights
  - (a) Non-Justiceable
  - (b) Moral
  - (c) Justiceable
  - (d) Legal

4. Right to work is
- (a) Civil rights
  - (b) Political rights
  - (c) Economic rights
  - (d) None of these
5. How many Fundamental Rights guarantees by the Indian Constitution?
- (a) 5
  - (b) 6
  - (c) 7
  - (d) 10
6. Fundamental rights are found in the Indian constitution is
- (a) Part – I
  - (b) Part – II
  - (c) Part – III
  - (d) Part – IV
7. Right to get legal assistance is
- (a) Fundamental right
  - (b) Legal right
  - (c) Civil right
  - (d) Social right
8. In India Human Rights Protection Act was passed in
- (a) 1991
  - (b) 1993
  - (c) 2000
  - (d) 2001

9. Right to life guaranteed in Indian Constitution in article  
(a) 19 (b) 28  
(c) 21 (d) 32
10. The concept of Human Rights assume that all men are born  
(a) free and equal  
(b) free and not equal  
(c) equal only  
(d) free only

**Part B** (5 × 5 = 25)

Answer **all** questions, choosing either (a) or (b).

All questions carry equal marks and each answers should not exceed one page or 250 words.

11. (a) Write a note on the origin of the Human Rights.  
Or  
(b) Explain the history of human rights movement in India.
12. (a) Comment on the fundamental rights available in India.  
Or  
(b) Examine the constitutional remedies of Human Rights.
13. (a) List out the powers of the State Human Rights Commission.  
Or  
(b) Explain the causes for the human rights.

14. (a) Explain the problems of the Senior citizens.

Or

(b) Explain the NGO's protecting human rights.

15. (a) Explain about the rights of social security

Or

(b) Write a note on the importance to prevent human rights violations.

**Part C**

(5 × 8 = 40)

Answer any **five** questions.

All questions carry equal marks and each answer should not exceed 2 pages.

16. Discuss about the various theories on Human Rights.
17. Explain the economic and political rights.
18. Analyze the role of National Human Rights Commission in the protection of Human Rights
19. Critically examine the status of Women's rights in India at present.
20. Write an essay on custodial death in Tamil Nadu.
21. Critically evaluate the problems of Refugees in India.
22. Write an essay on the Children and Human Rights.
23. Discuss the contemporary issues in Human Rights.